



Town of Groton, Connecticut

Meeting Agenda

45 Fort Hill Road
Groton, CT 06340-4394
Town Clerk 860-441-6640
Town Manager 860-441-6630

Town Council

Mayor Heather Bond Somers, Councilors Dean G. Antipas, Bruce S. Flax, Bill Johnson, Karen F. Morton, Deborah L. Peruzzotti, Rita M. Schmidt, James L. Streeter, and Harry A. Watson

Tuesday, March 19, 2013

7:30 PM

Town Hall Annex - Community Room 1

REGULAR MEETING

I. ROLL CALL

II. SALUTE TO THE FLAG

III. RECOGNITION, AWARDS & MEMORIALS

IV. RECEIPT OF CITIZENS' PETITIONS, COMMENTS AND CONCERNS

This is the portion of the Council Agenda where the Council welcomes comments from citizens. Each presentation should be limited to five (5) minutes or less, and citizens should, if possible, submit written comments. Presentations should be related to matters pertinent to Groton. Town Councilors will only ask questions in order to clarify the speaker's presentation and can respond during the Responses to Citizens' Petitions portion of the Town Council meeting. Citizens should make their presentations from the lectern and state their names and addresses for the record.

V. RESPONSES TO CITIZENS' PETITIONS, COMMENTS AND CONCERNS

VI. CONSENT CALENDAR

All matters listed under Item VI (Consent Calendar) are considered to be routine and will be enacted by one motion. No separate discussion of these items will take place, unless cause is shown prior to the time Council votes on the motion to adopt.

a. Approval of Minutes

2013-0085 Approval of Minutes (Town Council)

Resolution - Consent

RESOLUTION ACCEPTING TOWN COUNCIL MINUTES

RESOLVED, that the minutes of the Town Council meeting of March 5, 2013 are hereby accepted and approved.

b. Administrative Items

2013-0070 Special Trust Fund Contributions

Resolution - Consent

RESOLUTION ACCEPTING CONTRIBUTIONS TO SPECIAL TRUST FUNDS

RESOLVED, that the Town Council hereby accepts contributions to the Town as follows:

City of Groton - \$1,106.40 - Groton Utilities Energy Assistance Program

Joan Feeney - \$50.00 - Groton Utilities Energy Assistance Program

Anna Marie Landry - \$20.00 - Groton Utilities Energy Assistance Program

Gloria Marshall - \$50.00 - Groton Utilities Energy Assistance Program

Herta Payson - \$100.00 - Groton Utilities Energy Assistance Program

Anne-Marie Quagliaroli - \$15.00 - Groton Utilities Energy Assistance Program

Stebbins Real Estate - \$50.00 - Groton Utilities Energy Assistance Program

William White - \$10.00 - Groton Utilities Energy Assistance Program

Paul Yatcko - \$100.00 - Groton Utilities Energy Assistance Program

c. Deletions from the Town Council Referral List

2012-0175	FYE 2014 Budget Process	Referral
2013-0053	National League of Cities (NLC) Conference	Referral
2013-0063	Department of Education Youth and Family Services Funding	Referral
2013-0064	Department of Education Youth Services Enhancement Grant	Referral
2013-0065	Supportive Housing Program Grant	Referral
2013-0071	Emergency Election Procedures	Referral
2013-0072	Revised Agreement with Milone and MacBroom for a Long-Range School Facilities Plan	Referral
2013-0073	Adoption of an Ordinance Changing and Redefining the Voting Districts	Referral
2013-0077	Port Security Grant - Marine Group Equipment (Additional Funds)	Referral
2013-0080	Reappointment of Susan Marquardt to Zoning Commission	Referral
2013-0081	Reappointment of Steven Carlow to Ledge Light Health District Board of Directors	Referral
2013-0082	Reappointment of Eleanor Schoolcraft to Community Development Advisory Committee	Referral
2013-0083	Appointment of Meredith Russell to Housing Authority	Referral
2013-0084	Appointment of Susan Sayer as a Regular Member of the Zoning Commission	Referral

VII. COMMUNICATION REPORTS (Other than Committee Reports)

- a. Town Councilors**
- b. Clerk of the Representative Town Meeting**
- c. Clerk of the Council**
- d. Town Manager**
- e. Town Attorney**

VIII. COMMITTEE REPORTS

- a. Community & Cultural Development - Chairman Schmidt**
- b. Economic Development - Chairman Johnson**
- c. Education/Health & Social Services - Chairman Watson**
- d. Environment/Energy - Chairman Peruzzotti**
- e. Finance - Chairman Morton**
- f. Personnel/Appointments/Rules - Chairman Flax**
- g. Public Safety - Chairman Streeter**
- h. Public Works/Recreation - Chairman Antipas**
- i. Committee of the Whole - Mayor Somers**

IX. UNFINISHED BUSINESS**X. NEW BUSINESS**

2013-0063 Department of Education Youth and Family Services Funding Referral

RESOLUTION AUTHORIZING THE TOWN MANAGER TO APPLY TO THE STATE OF CONNECTICUT DEPARTMENT OF EDUCATION FOR FYE 2014 YOUTH AND FAMILY SERVICES FUNDING

WHEREAS, crisis intervention, prevention and support programs and short-term counseling services will benefit at-risk Groton youth and their families and

WHEREAS, funding is available from the State of Connecticut Department of Education to supplant a portion of the salaries of Groton Youth and Family Services Counselors who provide intervention and prevention services for at-risk Groton youth, now therefore be it

RESOLVED, that the Town Manager, Mark R. Oefinger, or his designee, is authorized to file an application with the State of Connecticut Department of Education (DOE) for FYE 14 municipal youth services funding in an amount to be determined by the DOE and to amend contractual agreements for such funding to ensure continuation of short-term counseling, crisis intervention and prevention and support programs for Groton youth and families.

Legislative History

2/28/2013	Mayor	Referred	Town Council Committee of th
3/12/2013	Town Council Committee of the Whole	Recommended for a Resolution	

2013-0064 Department of Education Youth Services Enhancement Grant Referral

RESOLUTION AUTHORIZING THE TOWN MANAGER OR HIS DESIGNEE TO APPLY TO THE STATE OF CONNECTICUT DEPARTMENT OF EDUCATION FOR FYE 2014 YOUTH SERVICE BUREAU ENHANCEMENT GRANT PROGRAM FUNDING

WHEREAS, the State of Connecticut Department of Education offers Enhancement Grant program funding to municipally-based Connecticut youth services programs for supplies and related expenses connected with programs and activities which directly and indirectly benefit Groton youth and families in areas such as youth enrichment, outreach programs, general support and positive youth development, and

WHEREAS, Groton Youth and Family Services has demonstrated its success in providing youth enrichment, outreach programs, general support and positive youth development, now therefore be it

RESOLVED, that the Town Manager, Mark R. Oefinger, or his designee, is authorized to apply for and contract with the State of Connecticut Department of Education (DOE) for FYE 14 Youth Services Enhancement Grant program funding in an amount to be determined by the DOE.

Legislative History

2/28/2013	Mayor	Referred	Town Council Committee of th
3/12/2013	Town Council Committee of the Whole	Recommended for a Resolution	

2013-0065 Supportive Housing Program Grant Referral

RESOLUTION APPROVING TVCCA/HUD SUPPORTIVE HOUSING PROGRAM GRANT

WHEREAS, homelessness is being addressed on several fronts by numerous programs but remains an ongoing problem for Groton and neighboring communities, and

WHEREAS, homeless persons with disabilities and homeless families in which at least one member is disabled require extensive counseling, support and case management services, and

WHEREAS, the Supportive Housing Program, operated by TVCCA as the grantee of record with the Federal Department of Housing and Urban Development, provides funding to enable agencies and municipalities to provide counseling, support and case management services via participation the Housing Collaborative Network, now therefore be it

RESOLVED, that the Town Council authorizes the Town Manager, Mark R. Oefinger, to enter into an agreement with Thames Valley Council for Community Action, Inc. to accept grant funding in the amount of \$9,000 (or such an amount to be specified) to conduct a Supportive Housing Program in Groton for the period of February 1, 2013 through January 31, 2014 and to utilize said funding to supplant a portion of the salaries and related fringe benefits of selected Groton Human Services staff, who shall provide counseling, support and case management services to the specified Groton client population via participation in the Housing Collaborative Network.

Legislative History

2/28/2013	Mayor	Referred	Town Council Committee of th
3/12/2013	Town Council Committee of the Whole	Recommended for a Resolution	
2013-0072	Revised Agreement with Milone and MacBroom for a Long-Range School Facilities Plan		Referral

RESOLUTION AUTHORIZING THE TOWN MANAGER TO ENTER INTO A REVISED AGREEMENT WITH MILONE AND MACBROOM FOR A LONG-RANGE SCHOOL FACILITIES PLAN

WHEREAS, the Town Council authorized Town Manager Mark R. Oefinger to sign a Scope of Services and enter into an agreement with Milone and MacBroom for a long-range school facilities plan in October 2012, and

WHEREAS, Milone and MacBroom is working with the School Facilities Initiative Task Force to provide recommendations for the design of a school system that reflects the Town's long-term vision and takes into consideration educational programs, budgets, facilities, and demographic changes, and

WHEREAS, the Town Council has reviewed a detailed expanded Scope of Services (MMI#1461-10-0) dated 2/25/13 with a lump sum fee of \$60,000 (not including direct expenses) that now includes professional services to develop and administer a public opinion survey, and

WHEREAS, the Town Council and RTM have appropriated \$75,000 in a FYE 2013 capital improvement project to define a plan addressing the needs of Groton's public schools, now therefore be it

RESOLVED, that the Town Council authorizes Town Manager Mark R. Oefinger to sign the above-noted Scope of Services and enter into the revised agreement with Milone and MacBroom for a long-range school facilities plan.

Legislative History

3/5/2013	Mayor	Referred	Town Council Committee of th
3/12/2013	Town Council Committee of the Whole	Discussed	

Town Manager Oefinger noted that the Town Council previously authorized the agreement with Milone and MacBroom to work with the School Facilities Initiative Task Force to develop a plan for Groton schools. As time has gone on, tasks have been added to the agreement and changes made. There is an associated increase in cost due to outside expertise required to develop a survey and provide architectural input to develop cost

estimates. Funding was set aside in the last CIP and additional funding has been requested in the upcoming CIP.

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| 2013-0077 | <p>3/12/2013 Town Council Committee of
the Whole Recommended for a
Resolution</p> <p>Port Security Grant - Marine Group Equipment
(Additional Funds)</p> | Referral |
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RESOLUTION AUTHORIZING APPLICATION FOR A PORT SECURITY GRANT FOR MARINE PATROL GROUP EQUIPMENT

WHEREAS, the Port Security Grant Program (PSGP) makes grant funding available to law enforcement agencies to support enforcement/homeland security operations, and

WHEREAS, a grant would fund the purchase of cold weather gear for members of the Group II, Port of New London Marine Group to wear during certain water/air temperature conditions as defined by the U.S. Coast Guard for marine operator safety, and

WHEREAS, the Town is eligible for additional funding in the amount of \$33,334.20, now therefore be it

RESOLVED, that the Town Manager or his designated agent may apply for an additional Port Security Grant of \$33,334.20 to purchase crew dry suits for Marine Group personnel to perform their functions during the winter months.

Legislative History

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| 2013-0080 | <p>3/7/2013 Mayor Referred Town Council Committee of th</p> <p>3/12/2013 Town Council Committee of
the Whole Recommended for a
Resolution</p> <p>Reappointment of Susan Marquardt to Zoning
Commission</p> | Referral |
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RESOLUTION REAPPOINTING SUSAN MARQUARDT TO THE ZONING COMMISSION

RESOLVED, that Susan Marquardt, 177 Great Brook Road, is hereby reappointed as a member of the Zoning Commission for a term ending 12/31/16.

Legislative History

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| 2013-0081 | <p>3/5/2013 Town Council Recommended for a
Personnel/Appointments/Rules Resolution
/Legislation Committee (2011)</p> <p>Reappointment of Steven Carlow to Ledge Light Health
District Board of Directors</p> | Referral |
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RESOLUTION REAPPOINTING DR. STEVEN CARLOW TO THE LEDGE LIGHT HEALTH DISTRICT BOARD OF DIRECTORS

RESOLVED, that Dr. Steven Carlow, 220 Library Street, Mystic is hereby reappointed to the Ledge Light Health District Board of Directors for a term expiring 11/10/15.

Legislative History

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| 2013-0082 | <p>3/5/2013 Town Council Recommended for a
Personnel/Appointments/Rules Resolution
/Legislation Committee (2011)</p> <p>Reappointment of Eleanor Schoolcraft to Community
Development Advisory Committee</p> | Referral |
|-----------|---|-----------------|

RESOLUTION REAPPOINTING ELEANOR SCHOOLCRAFT TO THE COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

RESOLVED, that Eleanor Schoolcraft, 350 Ring Drive, is hereby reappointed to the Community

Development Advisory Committee for a term expiring 2/7/16.

Legislative History

3/5/2013 Town Council Recommended for a
Personnel/Appointments/Rules Resolution
/Legislation Committee (2011)

2013-0083 **Appointment of Meredith Russell to Housing Authority** **Referral**

RESOLUTION APPOINTING MEREDITH E. RUSSELL TO THE HOUSING AUTHORITY

RESOLVED, that Meredith Russell, 279 Bridge Street #7, is appointed as a member of the Housing Authority for a term ending 7/31/15.

Legislative History

3/5/2013 Town Council Recommended for a
Personnel/Appointments/Rules Resolution
/Legislation Committee (2011)

2013-0084 **Appointment of Susan Sayer as a Regular Member of the Zoning Commission** **Referral**

RESOLUTION APPOINTING SUSAN SAYER FROM AN ALTERNATE TO REGULAR MEMBER OF THE ZONING COMMISSION

RESOLVED, that Susan Sayer, 37 Bayview Avenue, Mystic is hereby appointed from an alternate to regular member of the Zoning Commission for a term expiring 12/31/17.

Legislative History

3/5/2013 Town Council Recommended for a
Personnel/Appointments/Rules Resolution
/Legislation Committee (2011)

XI. OTHER BUSINESS

XII. ADJOURNMENT